

St Joseph's – A. McKay Home & School Minutes

Date: Wednesday September 11th, 2019
Time: 6:30pm
Location: SJAM Library

Attendees

Regrets

Name	Name	Name	Name	Name	Name	Name
Bethany Lander	Amber Atwell	Heather Monahan	Erin Galllott	Tina Hiscock	Ben Stone	
Kathy Shano	Laura Clark	Claire Swinamer	Lenor Kinsman	Jennifer Beamer		
Chantelle Dooley	Jill Perry	Natalie Hagerty	Shannon DeCoste	Selina Bath		
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Agenda

1. Introductions
2. Motion to approve current Agenda
3. Motion to approve the minutes from September 2018
4. Timed Agenda
5. Call for Executive positions nominations
6. Call for Members for 2019/2020
7. Treasurer's report June 2019 (Year end)
8. 2019/2020 Fundraising/Event Calendar
9. Financial Requests
10. Principals Report
11. Round Table
12. Signage
13. Appointment of Executives 2019/2020
14. Appointment of Members 2019/2020

1. Introductions:

- attendees introduced themselves
- reviewed purpose of SJAM Home and School and encouraged members to review Constitution previously emailed with 4 objectives of organization

2. Approval of Agenda:

Motion: Jill Perry

Second: Heather Monahan

3. Approval of Minutes from September 2018:

Motion: Jennifer Beamer

Second: Jill Perry

4. Timed Agenda:

- discussion re plan to have timed agendas to limit meetings to 1 hour.
- some concern expressed that this could have an impact on the ability to have detailed discussion. Proposed that time be requested in advance for longer discussion when agenda emailed to members if any concern with time allotted.

5. Call for Executive positions nominations:

- responsibility of roles reviewed by current executives.
- discussion re limited attendance at meeting and there may be other parents interested in positions that were unable to attend tonight

Names nominated:

Co-Chair x2 - Erin Galllott, Tina Hiscock, Laura Clark (shadow), Chantelle Dooley (shadow)

Secretary - Ben Stone (co-secretary), Bethany Lander (temporary*)

Treasurer - Tina Hiscock (temporary*)

6. Call for Members nominations:

-responsibility of roles reviewed:

- a) to act as liaison between the association and the school community
- b) to attend all meetings of the association, if unable to attend then notification of absence given to a member of the executive
- c) to actively participate in the planning and implementation of activities and events sponsored by the association.

- all in attendance who provided their name on the sign-up sheet considered members

7. Treasurer's Report June 2019:

- Still 2 SJAM accounts (RBC and CUA). RBC account to be closed

- Large portion of the HRM Grant for Yard was used over the summer (reflected in Aug report). There are more details of how this money was spent.

- \$23, 825.53 estimated funds to be used at Home and School discretion

- clarified that the current funds are for financial needs this year and the fundraising planned for this year would generate funds for the 2020-2021 school year.

- Co-chairs clarified that goal for the past few years has been \$20,000 fundraising per year by the end of June

8. 2019/2020 Fundraising/Event Calendar:

-Reviewed current budget:

- \$100 given to teachers in Sept for classroom support

- \$300 to teachers P-2, \$650 to teachers 3-6 for class trips/activities (Budgeted but given on request only)

- \$500 for grade 6 graduation

- total budget \$10,420. Association has enough in current balance to cover budget.

- it was discussed that \$1400 previously given to school administration (for school-wide needs). Proposal made by Natalie to provide this money to classroom teachers for increased funds for classroom support instead. Natalie clarified that the school receives a budget for various supplies. Suggestion that teachers could take photos of supplies purchased with Home and School funds to share with parents via slide show at Wine and Cheese fundraiser.

Motion to provide \$200 to teachers in September for classroom support

Motion: Jill Perry *Second:* Jennifer Beamer

- Discussion re "Grand in the Hand". Tickets to be sold for \$10. \$5000 worth of tickets to be sold. Winner will receive \$1000 and remaining portion of ticket sales to go to Home and School. The fundraiser will start in the middle of September and continue until all tickets sold or draw in December. Tickets will be sold at upcoming school events (Curriculum night etc).

- Claire shared concerns from some teachers that understood classrooms would receive money based on the number of tickets sold by their students. It was clarified that any revenue would be shared across teachers. Discussion that number of tickets sold from classrooms is not an indicator of teacher/family engagement in fundraising.

- Discussion re school clothing

- new colour added this year (gray) so two colours offered will be blue and gray clothing (sample photos shown at meeting)

- it was suggested blue writing on gray clothing.

- also bags will be offered (sample shown at meeting). Bags will be black. It was suggested that both blue and yellow colours be incorporated into detailing on bags.
- members can have "Home and School" written on their clothing items if requested
- it was suggested that projected profits from clothing sales be used to purchase toques to be given away at holiday concerts, given this intended to be for school spirit vs fundraising. Also suggested that some bags be purchased to be used as prizes at Spring Fair
- samples will be available at curriculum night to see and review sizing

9. Financial Request/Disbursements:

none

10. Principal's Report:

- In June, mentioned joint committee with SAC to look at remodelling upper playground to better facilitate sports playing.. Log on lower yard and rocks on upper yard need to be moved. All of these things put in my special grants by Home and School so these things can't be moved by HRCE. May need to spend some money to remodel playgrounds. Suggested we reach out to parents to ask for help (Saturdays?) Will add to agenda for next meeting
- Tremendous start to school with coffee and muffins on first day being a great start
- Looking at offering hot free lunch. \$6000 funding secured to date. Plan is to start with one day. Pursuing Needham as they offer hot lunch already.
- Other lunch options at present are Pizza (delivered in a large box and slices get passed out), Pita Pit instead of Subs. Discussion that this aimed to encourage healthier lunches and for convenience, as well as encouraging kids to stay on school grounds at lunch. Discussion re considering kids with food intolerances and ensuring food options available.

11. Round Table:

none

12. Signage:

- suggestion to reach out to other members re interest in helping with signage. Clarification that this is a 2 person job that needs to be done at certain times when school is open in order to obtain letters.
 - September - Ray Fernandes
 - October - Ray Fernandes

13. Appointment of Executives for 2019/2020

- Co-Chair x2 - Erin Galllott, Tina Hiscock, Laura Clark (shadow), Chantelle Dooley (shadow)
- Secretary - Ben Stone (co-secretary), Bethany Lander (temporary*)
- Treasurer - Tina Hiscock (temporary*)

*It was discussed that inquiries would be made via Facebook post, school newsletter for Treasurer and Co-secretary, with above names acting in temporary capacities.

Motion: Jennifer Beamer

Second: Claire Swinamer

14. Appointment of Members for 2019/2020

Bethany Lander	Amber Atwell	Heather Monahan	Erin Galllott	Tina Hiscock	Ben Stone
	Laura Clark	Claire Swinamer	Lenor Kinsman	Jennifer Beamer	
Chantelle Dooley	Jill Perry	Natalie Hagerty	Shannon DeCoste	Selina Bath	
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Motion: Laura Clark

Second: Amber Atwell

Next Home and School Meeting October 2nd, 2019 630pm SJAM Library

