

St Joseph's – A. McKay Home & School Minutes

Date: Wednesday October 2nd, 2019
Time: 6:30pm
Location: SJAM Library

Attendees

Regrets

Name	Name	Name	Name	Name	Name	Name
Edson Castilho	Shannon DeCoste	Chantelle Dooley	Jill Perry	Claire Swinamer	Amber Atwell	
Laura Clark	Ben Stone	Erin Galliot	Tina Hiscock	Natalie Hagerty	Jenn Beamer	
Emily Falencki						

Agenda

1. Introductions
2. Motion to approve current Agenda
3. Motion to approve the minutes from June 2019
4. Timed Agenda/Appoint a time keeper
5. SAC Report
6. Principals Report
7. Treasurer's report September 2019
8. 2019/2020 Fundraising/Event Calendar
9. Financial Requests
10. Round Table

1. 634pm Introductions:

We went around the circle and introduced ourselves. Laura Clark was the only new parent, she has a child in grade primary.

2. 635pm Approval of Agenda:

Motion: Laura Clark

Second: Chantelle Dooley

3. 636pm Approval of Minutes from June 2019:

Motion: Jill Perry

Second: Claire Swinamer

4. 637pm Timed Agenda:

Let's do it. Get 'er done.

5. 640pm SAC Report:

Emily Falencki introduced the concept and role of the School Advisory Council (SAC) and its 16 person make-up. She will give a SAC update at the beginning of each Home and School meeting.

At tonight's SAC meeting they had introductions of members and touched on some Bylaws. The SAC needs 4 more community members. Community members can't be a parent at SJAM or a staff member of HRCE. They talked about the on-going work of converting the upper playground stretch along Kaye Street into a soccer field.

The SAC has an annual budget of \$5 000 + \$1 per student. They discussed ways it might be spent, HRCE oversees the expenditures. For more information visit:

<https://www.ednet.ns.ca/docs/engsacwhatweheardonepager.pdf>

and

https://sje.hrce.ca/sites/default/files/websites/sje.hrce.ca/our-school-file/2019/05/sacmayminutes_0.pdf

6. 645pm Principals Report

Ms. Hagerty reported that *Curriculum Night* was a huge success. The atmosphere in the classrooms, gym and on the playground was very positive. She is very appreciative of the volunteer effort from the H&S, which made the *Ice Cream Social* a genuine treat and a great way to kick off the new year.

She continues to work with various parties to convert the upper playground Kaye St. stretch into a soccer field.

Ms. Hagerty is very excited about the Free Hot Lunch Program Pilot Project. They need volunteers to help serve the food. The hot lunch program is for anybody that wants it. Sign-up sheets have already gone out from some classrooms and should go out to the rest of the students soon.

7. 650pm Treasurer's Report September 2019:

Tina's first post-Kathy report.

- There is \$21,746.06 to be spent at the discretion of Home & School
- Only cheque written in September was \$4,000.00 for classroom support

Erin walked the group through the financial report template prepared by Kathy. Kathy did a fantastic job setting everything up.

Edson volunteered to be the treasurer. YAY!

Motion to accept Edson as Treasurer for the 2019/2020 School year

M: Tina Hiscock S: Jill Perry

Tina continued with the financial report for September.

- There is \$848 on the books from the HRM grant for the yard.
- There is \$249.61 on the books from the Shift grant for Good Food First program.

Motion to no longer hold the Shift or HRM money in our account. We will move it the SJAM school account and it will be administered from there.

M: Tina Hiscock S: Edson

From now on grants such as these will be an "in and out". The grant money will go from the granting bodies, into our account and out of our account to the school.

Note to Ms. Haggerty the HRM funds have to be spent on items that are publicly accessible.

8. 655pm 2019/2020 Fundraising/Event Calendar:

September	Grand in the hand	Sept 18th, 2019	Start tonight, finish in Nov or Dec
October	School clothing	Open October 1st, Close October 21st	School Spirit only, not a fundraiser
November	North by night market	November 16th, 2019	100% comes back to SJAM

	Bath bombs	Open November 1st, Close November 20th?	50% comes back to SJAM
December	Holiday concerts front row tickets & 50/50 night of	Dec 17 & 18 2019	100% comes back to SJAM

January	Leave blank		
February	Dominos pizza orders	Feb 17-21st, 2020	\$5.00 from each order goes to SJAM
March			
April	10th Annual Wine tasting	April 3rd, 2020	
May	Spring Fair	May 23, 2020	

Notes:

Nourish your Roots: 189 boxes sold with 14 boxes for donations as well as cash donated. \$1,614.75 coming back to the breakfast program. The money raised must go back to food based programs.

Tina and Erin suggest we should round it up to \$2000. The “breakfast program” is now called S.H.I.P. School Healthy Eating Program. Any healthy eating, not just breakfast. Currently this takes the form of healthy snacks in the classrooms that kids can grab from a basket. Ms. Hagerty would like to have a hot breakfast event at some point. Laura Clark would like to try to identify who needs food - if there are people who need to eat, they should be fed. Natalie would like to speak with Laura about that directly. They will have a separate meeting.

Motion to provide a rounded up amount of \$2000.00 to SHIP for SJAM

M: Edson S: Jill Perry

Grand in your hand:

Everything is ready to go. Once the school clothing orders are done, it will roll out.

School Clothing:

Clothing is not a fundraiser, it’s more of a school spirit initiative.

If you want to add **Home and School** to your shirt you can. Just write it down on the order form.

North by Night Market:

They create a raffle for us from all of the vendors. Our contribution is volunteers to man a raffle table. Usually it takes place on the same day as the parade of lights. We usually don’t know whether the raffle is going ahead or not until the week of the market.

Bath Bombs:

Erin requested help with organizing the bath bomb sale; creating forms, getting them out, collecting them, getting them to Teresa, picking up the order, splitting it up, delivering to classes. Claire could help with the forms. Chantelle and Ray could help tally up the numbers. Claire will do the first half, Chantelle will do the second half. Erin, Claire and Chantelle will talk.

Holiday Concerts (Front Row tickets & 50/50 night of):

We will not raffle off front row seats this year.

We will still do the 50/50 draw. Tina is getting the license.

Dominos pizza orders:

This is a new fundraising initiative for this year. A test. A trial run. We get \$5 on all pizza orders coming from a particular order form that is provided by Dominos directly.

10th Annual Wine Tasting:

T4G has moved, we will not be able to hold the event there this year. Tina and Erin scoped out some new places: The Mayflower Curling Club, Stadacona Base and Windsor Park Base. The Mayflower is by far the best option; \$400, no insurance, we can bring in our own food, there's parking, it has a license, we can be there all day to set up and can move out the next day. Tina and Erin are going to book it for April.

Spring Fair:

- Not discussed

General:

Tina and Erin need to stop doing as much. They would like one person to take over each event/function. For instance Heather took over the clothing this year.

Laura wondered if fundraising is purposefully front loaded. So much coming home at the beginning of the school year. Lunch programs, pictures, nourish your roots, school supplies etc.

Last year a calendar was sent home at the beginning of the year detailing all of the H&S events/fundraising initiatives. It will be going out when grade 6's fundraising schedule is ready. *The Halloween dance is on the 24th.

Roll out of fundraising and other financial asks to parents are always revisited at the end of June. Each year there is a review of the fundraising program. For instance this year we decided to cancel Bingo. Could Bingo still happen without prizes? Maybe every couple of years. It's more of a school spirit activity than a fundraiser but it takes many hands and donations to make it happen and we are trying to limit the amount of asks to families.

How can we best get the word out about soliciting possible new fundraising idea? Natalie suggests using Parent Teacher interview nights as a recruitment night. The monthly newsletter? Will we be bombarded? During the Round Table at each meeting we can discuss new possibilities. Word of mouth, ask other parents, bring their ideas to the Round Table.

9. 715pm Financial Request/Disbursements:

Annual field trip allotment = \$300 for each grade P-2 class and \$600 for each grade 3-6 class.

- MacKenzie - Milk Sports Fair for 8 classes \$639.11
\$78 per class grades 3 - 6. Milk Sports Fair at the BMO Centre. You can try out all of the sports. The \$639.11 is for buses. The students are paying \$3 each for activities.

Motion to cover the cost for Milk Sports Fair for \$639.11

M: Laura Clark S: Jill Perry

- b. Mme. Cann - Gregg LeRock Concert for 5 classes P - 2 \$884.
\$176.8 per class. An Alliance Francaise grant is paying for the rest. Gregg LeRock is a francophone children's music singer-songwriter.

Motion to cover the cost for Gregg LeRock Concert for \$884.00

M: Chantelle Dooley S: Erin Galliot

10. 720pm Round Table:

Nothing outside of the extras above spoken about

11. 725pm Signage:

September - Ray Fernandes

October - Ray Fernandes

November onwards - multiple offers to do the signs from the email asking.

Google doc was created for signing up and emailed out to those who offered to help.

730pm Adjournment by: Tina Hiscock Co-chair

Next Home and School Meeting November 6th, 2019 630pm SJAM Library